



**Board of Education Meeting Minutes**  
Tuesday, March 8th, 2022—7:00PM  
Saunemin Elementary Music Room

**Members Present**

Helen Brown  
Tasha Bunting  
Eric Johnson  
Mary Ludwig  
Marcie Rich  
Brandon Sancken

**Members Absent**

Bill Stevenson

**Call to Order**

The meeting was called to order at 7:00 PM by President, Eric Johnson. Roll call was answered as indicated, followed by the Pledge of Allegiance. Others present included Superintendent Mr. Gary Doughan, Teacher Cynthia Palen and School Counselor Julie Sancken.

**Public Recognition**

None

School Counselor Julie Sancken presented her job responsibilities. Julie visits with 18 students individually. She visits every classroom at least once a month. Julie talked about starting up a breakfast club for the girls. She has joined the ROE Emotional Social Hub. Julie discussed the Google Certification training.

**Motion to approve/consent agenda from February 8, 2022 meeting:**

- a) Minutes from the February 8, 2022 meeting:  
Motioned by Ludwig and Seconded by Brown  
Aye: Ludwig, Rich, Sancken, Bunting, Brown, Johnson  
**Motion carried 6-0**
  
- b) Payroll, Bills and Financials for the month of February 2022  
Motioned by Sancken and Seconded by Rich  
Aye: Rich, Sancken, Bunting, Brown, Ludwig, Johnson  
**Motion carried 6-0**

**Superintendent's Report**

- Invoice for the Roof on the Baseball Shed was paid this month

- Spring Field Trips may be scheduled
- Families are reaching out to enroll students now that masks are no longer required
- IAR Testing will be after Spring Break
- Looking to add more cameras in the Gym. The current cameras record pictures only and not audio. Will get an additional quote.
- No major Covid issues have occurred but Covid testing is still available
- Google Certification Training. 30 hours of professional development. Six staff members are taking the training course
- ESSER III Grant has been approved
- Elementary Position Posting will go live Wednesday, March 9, 2022
- Currently have 3 general music/band applicants for interviews

## Assistant Principal/Athletic Director

- Presented by Superintendent Gary Doughan due to Assistant Principal/Athletic Director Michael McDermaid attending volleyball regionals
- Reviewed the great job Michael McDermaid does at handling discipline procedures
- The boys breakfast club program is going well
- Revisited Julie Sancken's topic of starting a breakfast club for the girls
- Discussed online programs to get a GED
- Would like more student interaction with other schools due to the transition of students from Saunemin Elementary to Pontiac Township High School and Dwight Township High School
- Illinois State University is offering grant money for tutoring and will also pay for mileage

## Action Items

- a) Approve Retirement request for Karen Froelich  
Moved by Bunting and Seconded by Ludwig  
**Aye:** Rich, Sancken, Bunting, Brown, Ludwig and Johnson  
**Motion carried 6-0**
- b) Approve FMLA request for Miranda Stipp  
Moved by Sancken and Seconded by Brown  
**Aye:** Sancken, Bunting, Brown, Ludwig, Rich and Johnson  
**Motion carried 6-0**
- c) Approve Lawn Care Quote for Eggenberger Lawn Service  
Moved by Rich and Seconded by Sancken  
**Aye:** Brown, Ludwig, Rich, Sancken, Bunting and Johnson  
**Motion carried 6-0**
- d) Approve Track Coach as Danielle Donley  
Moved by Bunting and Seconded by Brown  
**Aye:** Brown, Ludwig, Rich, Sancken, Bunting and Johnson

**Motion carried 6-0**

- e) Approve Tenure Status for Grace McEathron and Miranda Stipp  
Moved by Sancken and Seconded by Ludwig  
**Aye:** Ludwig, Rich, Sancken, Bunting, Brown and Johnson  
**Motion carried 6-0**
- f) Approve 4th year probationary status for Michelle Studholme and Bailey Zeedyk  
Moved by Brown and Seconded by Rich  
**Aye:** Rich, Sancken, Bunting, Brown, Ludwig and Johnson  
**Motion carried 6-0**
- g) Approve 3rd year probationary status for Tiffani Tipton  
Moved by Sancken and Seconded by Bunting  
**Aye:** Rich, Sancken, Bunting, Brown, Ludwig and Johnson  
**Motion carried 6-0**
- h) Approve 2nd year probationary status for Julie Sancken  
Moved by Rich and Seconded by Brown  
**Aye:** Bunting, Brown, Ludwig, Rich and Johnson  
**Abstain:** Sancken  
**Motion carried 5-1**

Approve 2nd year probationary status for Kayce Zimmerman and Amber Christensen  
Moved by Brown and Seconded by Ludwig  
**Aye:** Brown, Ludwig, Rich, Sancken, Bunting and Johnson  
**Motion carried 6-0**

**Old Business**

None

**New Business**

None

**Motion to Adjourn to Closed Session** *to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases.* 5 ILCS 120/2 (c),(1),(2)

Moved by Sancken and Seconded by Bunting to adjourn to closed session at 8:00 p.m.  
**Aye:** Brown, Ludwig, Rich, Sancken, Bunting and Johnson  
**Motion carried 6-0**

**Motion to Return to Open Session**

Moved by Sancken and Seconded by Brown at 8:55 pm.

**Aye:** Ludwig, Rich, Sancken, Bunting, Brown and Johnson

**Motion carried 6-0**

**Adjournment**

Moved by Sancken and Seconded by Bunting to adjourn the meeting at 8:57 p.m.

**Aye:** Rich, Sancken, Bunting, Brown, Ludwig and Johnson

**Motion Carried 6-0**

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**Eric Johnson**

Saunemin Community Consolidated School District #438

School Board President

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**Brandon Sancken**

Saunemin Community Consolidated School District #438

School Board Secretary